

Highpoint Instructions

Copy the Blank High Point excel file to your computer.

Replace the “*Members’ Name*” with the name of the 4-H member.

There are three sheets available in the same excel file for families with more than one child.

Refer to the Equus 4-H High Point 2005 – 2006 file to know the point value of the 4-H activity.

Below is an example of how to complete the High Point form.

Date	Members’ Name. High Point Activity	Description	Parents Initials	Points
03/01/05	Club Meeting	1 - Club Meeting		50
08/03/05	Woodcraft	7 - A Rating		20
08/03/05	Woodcraft - Project Report	21- Project Report		50

For each line item, complete the Date, High Point Activity, the Description and Points.

After the High Point form is completed, any blank lines can then be deleted. Be careful not to delete the TOTAL line.

The TOTAL line will calculate all of the points.

Parents are to Initial the High Point form.

All levels must include a talk or demo, furnished treats at one meeting, attend Equus Clinic, and get \$50.00 in sponsorships for the fundraising.

Each Member can receive one award based on the number of points (Sept. 1, 2005 – August 31, 2006)

The point system is as follows:

- Level 1 500 – 900 points
- Level 2 901 – 1300 points
- Level 3 1300 plus points